

By-Laws
Buckeye Lake Region Chamber of Commerce

ARTICLE 1

The name of the corporation shall be The Buckeye Lake Region Chamber of Commerce, Inc. The corporation is a 501(c) 6 as defined by the Internal Revenue Service. The principal place of business is P.O. Box 5, Buckeye Lake, Ohio 43008.

ARTICLE 2

Mission: To stimulate area business by sharing ideas, information, and supporting our communities as well as educating the public on services and products our members provide.

Vision: To create and support a thriving business environment that provides a variety of services. This environment includes retail, coordinating seminars and events, maintaining a website that contains business-critical information.

Purpose: To Strengthen area businesses through education and fellowship.

ARTICLE 3

The organization is to promote and secure the support of all business and professional persons and residents in and around the Buckeye Lake area through yearly membership.

ARTICLE 4

There shall be four types of membership as follows:

- Business and Professional Members dues: \$50.00.
- Outside* Area Business and Professional Members dues: \$75.00.
- Associate Members dues: \$20.00.
- Outside* Area Associate Members dues: \$30.00.

*Outside Area is defined as being outside of Fairfield, Licking and Perry Counties.

Business Members shall be those persons engaged in any business or professional activity. Associate Members shall be those persons interested in the betterment of the Buckeye Lake area but, who are not directly engaged in any business or professional activity. Dues paid after October 1st will be applied to the next membership year only. However, those new members paying after October 1st will be assured of all rights under our by-laws for the remainder of the year in which they paid their dues. All members shall have equal voting rights.

ARTICLE 5

Officers shall be as follows: President, First Vice President, Second Vice President, Secretary/Treasurer and three Trustees.

ARTICLE 6

There shall be a President, a first Vice President and a Second Vice President. The First Vice President shall move into the President position and the Second Vice President shall move into the position of the First Vice President at the beginning of each calendar year. There shall be an election for a Second Vice President at the December meeting.

- The President shall lead and direct all officer meetings of the Chamber. The President will work with the Members Service Coordinator on membership and the contents for the Tourist Book. The First Vice President will assist the President and be in charge of the five yearly Chamber social activities. In the event the President is unable to fulfill the duties, the First Vice President shall take over the office. The Second Vice President will assist the First Vice President and the President. The Second Vice President shall be in charge of the 6 chamber business building events. This shall consist of a speaker or activity that will benefit the members businesses. All locations of all events must be held at a Chamber members business.
- The Secretary/Treasurer will keep records of all meetings of the organization and give report of same to the membership. The Treasurer shall accept dues after being processed by the Member Service Coordinator. The Treasurer will keep record of all expenditures and receipts and maintain the Chambers checking account. A financial report shall be available to the officers at the officers meeting. The Treasurer will pay all bills submitted to the organization after approval by the President.
- There shall be three Trustees for the chamber. Each Trustee shall serve a three year term. The oldest Trustee shall be the presiding Trustee. The Trustees shall oversee the Sales of ads and the printing and distribution of the Tour book. They shall also Guide the President in the Presidents job. The Trustees shall conduct the election of officers. There will be a Trustee elected each December.
- There shall be an officers meeting consisting of the President, the First Vice President and the Second Vice President, the Secretary/Treasurer, the Presiding Trustee and the Members Service Coordinator 3 times a year. All meetings and events will be discussed at this meeting. All decisions must pass a majority vote. The member Service Coordinator is not a voting member.
- Officers of the Chamber shall be elected at the December meeting. The Trustees shall present officers for nomination. Candidates may also be nominated from the floor by a current member. Election shall be by secret ballot. Election shall be by a majority vote of

eligible members present. To be eligible to vote for officers, a person must have been a member for 30 days prior to the election as certified by the Member Service Coordinator.

If the membership and officers do not wish to change officers, no election shall be held and the current officers will remain in office for another year.

ARTICLE 7

There shall be 11 Chamber functions a year. The function can be a breakfast or lunch event or an evening social. No meeting or event shall be at a cost to the chamber. All events shall be self sustaining financially or shall be able to be reimbursed by the Anthem Insurance Program. There shall be 5 events a year that consist of business building information, 5 events a year that are socially oriented for the purpose of networking among members and prospective members and one event a year that consist of a Christmas party for the membership of the Chamber and their guests. There shall be no meeting in January.

ARTICLE 8

All services needed by the Chamber shall be performed by a Chamber member. If no member is available, the Member Service Coordinator shall find someone that is capable of performing the service and request that they become a member prior to the Chamber agreeing to use their services.

ARTICLE 9

There shall be a monthly report to the membership of the activities of the Chamber. All members shall be contacted concerning meetings and activities via the Members Service Coordinator.

ARTICLE 10

The Tourist book will be designed to be a fund raiser for the Chamber. The money raised from the sale of ads will be used to support the charitable contributions of the Chamber. Any organization that wishes to have the Chamber support them with a donation shall present that request in writing to the Trustees.

ARTICLE 11

The Member Service Coordinator shall work closely with the President on membership and Tour Book content. The Member Service Coordinator will promote the Chamber to all area businesses and be an asset to any member of the Chamber. The Members Service Coordinator will keep accurate records of all members, including their address and contact information. The Members Service Coordinator will send out dues payment slips in November and monitor all dues paid. The Member Service Coordinator will maintain the Web site, making sure it is kept up to date and accurate.

The Member Service Coordinator's pay shall not exceed 80% of the Dues paid to the Chamber in any given year. It will be the responsibility of President to monitor the hours of the Member Service Coordinator. The Member Service Coordinator shall receive a 1099 Form from the Secretary/Treasurer for the pay received. There are no benefits to the job. The Member Service Coordinator is responsible for paying all employment taxes and shall carry their own Worker's Compensation.

ARTICLE 12

The By-Laws of the Chamber may be amended by a two-third majority vote of members present providing, such amendment has been presented in writing and signed by ten eligible members and read at the previous function of the Chamber.